

Spring 2017: ACIE Training in Leeds

ACIE Professional Series

An Introduction to Charity Accounting and Independent Examination

dates: Tuesday 28 and Wednesday 29 March 2017

times: 10:00am to 4:00pm (*registration from 9:30am*)

venue: Northern Ballet, Quarry Hill, Leeds, LS2 7PA

<https://northernballet.com/how-to-find-us> (*includes online map, directions by train, bus and car, and available car parking facilities*)

The aims of this two-day course are to introduce participants to the:

- Principles of Charity Accounting and the form and content of charity accounts as required by the Charities SORP (FRS 102)
- Principles and practicalities of undertaking an Independent Examination and the Charity Commissions' Directions to independent examiners

Participants will have little previous knowledge or experience in charity accounting but will be familiar with generally accepted accounting principles and reporting. They are likely to be qualified or experienced accountants and may have experience of auditing, but will be unfamiliar with independent examination.

Cost of two-day course:

ACIE members	£300.00
Non ACIE members	£500.00
ACIE VIE* members (<i>acting as Voluntary Independent Examiners - see below</i>)	£150.00

Numbers are limited so do please book soon.

The cost includes course notes, refreshments and lunch during both days. The fee for non-members includes ACIE Affiliate membership to 31 March 2018 (*at which point you will be invited to renew your membership*).

Booking and payment:

For on-line booking and payment go to: www.acie.org.uk and search under Events, or alternatively use the booking form at the end of this document, and make a payment either by BACS or by cheque. Payment must be received by the ACIE office in advance of the course. If an invoice is required, request one from the ACIE office by email: info@acie.org.uk

Trainer: Sarah A Smith (Mrs) BSc (HONS) FCCA FCIE

Sarah has been in Practice since 1992, building up to employing 4 members of staff, serving around 300 tax and charity clients in Bucks/Oxon. Relocating back to her home county of Leicestershire in 2013 she continues with a smaller portfolio of mainly charity clients, who span the full range of work, from new charities just registering to established organisations with £3.5 million turnover. Sarah lectures in both UK taxation and charity accounting/governance and is a published technical author.

***ACIE VIE members:** members acting on a voluntary basis are entitled to attend at the reduced rate, providing they have confirmed that they have met the two conditions:

- a) they have personally acted as an Independent Examiner for at least one charity in the last year; and -*
- b) they act purely on a voluntary basis - neither they, nor any firm or organisation they are engaged with has more than £250.00 income per year in relation to work on independent examination.*

Access and dietary requirements: If you have any access issues that we need to be made aware of for you to fully participate in this event then contact the office - email: info@acie.org.uk Similarly, do contact the office with any dietary requirements you may have and which we need to inform the caterers of in advance.

Cancellations: if once having booked, you find you are unable to attend, please confirm this as soon as possible with the ACIE office in writing. If it is possible for us to find a replacement attendee, then a partial refund may be made, but this will be at the discretion of the ACIE Trustees.

Association of Charity Independent Examiners

Registered charity in England & Wales 1139609 & in Scotland SC039066

Registered Company Limited by Guarantee 7461134

Registered in England at The Gatehouse, White Cross, Lancaster LA1 4XQ

www.acie.org.uk

Professional Series: Charity Accounting & Independent Examination, 28 and 18 November 2017, Leeds

(1) Your details - please print in BLOCK CAPITALS - thanks

(For members of ACIE, full name and email alone is sufficient)

Your name Title (eg, Mr, Ms)

Any relevant professional qualifications (eg, FCCA, DChA)

Address

Postcode Tel No

Email

(2) Any special requirements

- I have disability / mobility / access requirements in order to participate fully on this training course *(please specify)*
-
- I have dietary requirements *(please specify)*
-

(3) Training Course Fees *(nb. fees cover course notes and refreshments/lunch)*

ACIE members	£300.00	
Non ACIE members <i>(inc. one year membership)</i>	£500.00	
ACIE VIE* members	£150.00	

Amount enclosed by cheque £ _____ *(made payable to "ACIE")*, or by BACS to:

s/c: 60-83-01

alc: 20273040 *(nb. please include your surname in the reference box for identification)*

Completed booking form *(and cheque if appropriate)* to be sent to:

ACIE, The Gatehouse, White Cross, South Road, Lancaster LA1 4XQ

Enquiries: contact ACIE tel: 01524 34892 or email: info@acie.org.uk